

Step by Step Guide to Register for a 2018 Chapter Championship

1. Before you start, please make sure you have the following information:
 - Your LPGA Women Who Play Member ID (available in the member clubhouse, links included below).
 - Know which Golf Handicap Service you use; GHIN, GolfNet (GN21), CDGA, etc..
 - Your Golf Handicap ID # (*the entry field will say GHIN, please enter the Handicap ID # for the service you use.*) If you use the LPGA Women Who Play/EWGA handicap service, the service is GolfNet.
 - GolfNet lookup: <http://www.golfnet.com/tools/handicapverification.asp>
 - GHIN lookup: <http://www.ghin.com/lookup.aspx>
 - Current Handicap Index.
 - If playing scramble, the Team Captain's Name.
2. The main Championship web page has helpful information about the Championship series, including a tab for Player Documents and much more.
3. Log into the LPGA Women Who Play Member Clubhouse using one of these methods:
 - Go to lpgawomenwhoplay.com and click on **Sign in** at the top right corner.
 - Go to <http://members.lpgawomenwhoplay.com> and log in to your account.
4. To register for a Chapter Championship:
 - WHILE YOU ARE HERE: To get your member ID #, click on your name in the upper right-hand corner and then click on **My Profile**.
 - Looking at the left side of the screen, scroll down until you can click on: **My Events**
 - In the middle of the page, click on **LPGA Women Who Play Championship**
 - This will take you to the **LPGA Women Who Play Championship** page on Golf Genius where you will remain logged in.
 - Hover your mouse over **2018 Championship** (or click on **2018 Championship**) and then click on **2018 Chapter Championships**.
 - Select and click on the **Chapter** you are a member of and want to register for.
 - Click on the **Register Now** button.
5. A secondary way to register if you have found your way to your **Chapter Championship** page without logging in through the **Member Clubhouse**.
 - Click on the **Register Now** button (*do NOT click on Sign In*).
 - You will be re-directed to the **Member Clubhouse** login page.
 - Log in with your LPGA Women Who Play email and password.
 - Once logged in, you will automatically come back to the **Chapter Championship** registration page.
6. After you click on the **Register Now** button you will have the option of selecting a **New Registration** or **Edit an Existing Registration**. The page will also include the refund policy and registration instructions.
 - Click on **New Registration**.
7. The next window to appear will have Registration options. On the left-hand side, click/select the **Chapter Championship** and then on the lower right-hand side, click on **Next**.

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8. On the next screen, you will see your name and some of your personal information. Fill in all required data. *PLEASE, PLEASE*, review and follow the form instructions. Everything with a Red Asterisk is required to be answered. A few key reminders.
 - **Enter your Handicap ID where it says GHIN. It doesn't matter which Handicap system you use, enter the handicap ID # (or Network ID #) here.**
 - Select which Handicap service you use (GHIN, GolfNet, CDGA, etc..) (LPGA Women Who Play/EWGA handicaps are GolfNet; MSGA are GolfNet, etc...)
 - Enter your LPGA Women Who Play member number.
 - Select either Individual Stroke or Scramble.
 - Senior (SR) & Super Senior (SSR):
 - If you are under the age of 55 or playing Scramble please select **NO** for both of these questions.
 - If you are between the ages of 55 and 69 (or will be at the time of the event), select YES for Senior (SR) and NO for Super Senior (SSR).
 - If you are age 70 or older (or will be at the time of the event), select YES for Super Senior (SSR) and NO for Senior (SR).
 - If you are playing Scramble, enter the team Captain's name in the Team Captain's Name box. If you are NOT playing scramble, please leave this field blank.
 - Enter your Date of Birth (*make sure the year is not 2018*).
9. In the lower right corner, Click on **Next**
10. Enter your payment information and click on **Submit Payment**.
11. You should receive a confirmation email.